

## Annexure I

[This Annexure has to be considered as the Part and Parcel of the Main Agreement signed between **PRAGTI EDUCATION AND WELFARE SOCIETY**(First Party) and .....(Second Party) on ....., 2018.]

### **Project Name: PMKVY 2016-2020** **Term Sheet for Solar PV Installer (Suryamitra)**

#### **A. Course Details:**

- 1. Course Name/Title: Solar PV Installer (Suryamitra)**
2. Course affiliated by: Green Jobs Sector Skill Council
3. QP Code: SGJ/Q0101
4. NSQF level: Level 4
5. Course Duration (Hours/Days): 340 hours (Theory: 115 + Practical: 185+ Additional Duration: Entrepreneurship and Softskills: 40) , 4 hours per day, 6 days in a week (Additional Duration: Digital Literacy - Not to be counted in total hours - trainee will undergo this on his/her own via online - available in English and Regional Languages at [indiaskilsonline.com](http://indiaskilsonline.com))
6. Course Structure (Theory-Practical Divisions): Will be intimated by Academics Team  
Students' eligibility criteria: Class VIII, minimum 18 years old, Aadhar Card mandatory
7. Batch size: 30 (maximum)
- 8. Certification:** Green Jobs Sector Skill Council

#### **B. Infrastructure requirements:**

##### **1. General requirements: (Common for all courses)**

- a. Electricity, lights, fans
- b. Biometric machine for attendance
- c. Water purifier
- d. Toilet
- e. Air-conditioner
- f. Power backup
- g. Broadband Internet connection (2 MBPS)
- h. Printer
- i. Scanner
- j. Web Cam
- k. Photographs of training, examination, interview preparation and other events will be required and for this a digital camera need to be arranged.

##### **2. Theory Room with following facilities**

Capacity: 20 candidates - For class of size 200 to 249 sq. ft., 25 candidates - For class of size 250 to 299 sq. ft., 30 candidates for above 300 sq. ft.

#### **C. Lab Details :**

Mandatory Minimum Lab size( in Square Feet for batch of 30 students )	Do you allow Hybrid arrangement (Lab + Classroom) Yes/ No	(Column G) Is there any Additional Training Area required (apart from Lab or Classroom ) If Yes, Give details	Is requirement in column G mandatory If Yes, TC would be rejected in case of non-compliance	Minimum Carpet Area of additional Training Area in sqft (Refer to column G)
300	Yes	Area required for 1 kW installed Solar PV System on rooftop or ground	Yes	NA

- a. Chairs and Desks
- b. One Computer for theory classes with Sound system and DVD Rom
- c. Projector
- d. White Board and Marker
- e. Internet

**D. Faculty : Minimum one faculty per course per centre**(one faculty can take maximum two batches per day).

#### **Qualification**

Minimum Educational Qualification of the Trainer	TOTAL Experience (In Years) required for the Trainer	Out of Total Experience, Sector Specific Experience (in years)	Out of Total Experience, Teaching Experience (in years)
ITI (Electrical, Electronics, Civil, Mechanical, Fitter, Instrumentation)	3	3	0
Diploma (Electrical, Electronics, Civil, Mechanical, Fitter, Instrumentation)	3	3	0
B.E. (Civil/Mechanical /Electrical/ Instrumentation / Electronics / Electrical and Electronics Eng.)	2	2	0
B.Tech (Civil/Mechanical /Electrical/ Instrumentation / Electronics / Electrical and Electronics Eng.)	2	2	0
M.Sc. (Physics)	0	0	0
M.Tech.	0	0	0

**Recruitment:** Responsibility of respective centre/partner, but the final interview will be conducted by Quality Audit Team at **PRAGTI EDUCATION AND WELFARE SOCIETY** conducted Office.

**Train the Trainer Programme:** Training will be arranged respective Sector Skill Council as per the guidelines of the respective Sector Skill. Participation in the said programme is compulsory. The training cost to be borne by the partner/centre as prescribed by the SSC.

**E. Study Material:** As prescribed by respective SSC

**1. Promotions:**

- Flex/Banner/Hoarding/Standee – at the entrance of the centre
- In-house Poster at reception and class rooms
- Regular updates in Facebook with photos and videos of various events/activities
- Certificate of NSDC Partnership and Affiliation Certificate from Sector Skill Councils to be displayed at Notice Board  
(All promotional artworks to be provided by **PRAGTI EDUCATION AND WELFARE SOCIETY** as per the guidelines of NSDC/PMKVY)

**2. Documents to be maintained:**

- a. List of Trainees enrolled in SDMS Format (at the time of registration for PMKVY scheme)
- b. PMKVY Enrollment Form\*
- c. Details of Trainers

1. Attendance report (to be uploaded on website everyday)
- d. Students' leave register\*
- e. Study material distribution register\*
- f. Academic reports\*
- g. Students' feedback form\*
- h. Drop out register
1. Internship register\*
- j. Examination – attendance register and marks register\*
- k. Certification issue register\*
- l. Placement register\*
- m. Outreach programme details
- n. Photos and videos of theory and practical classes to be sent to Head Office (atleast one per batch per week)
- o. Photos and videos of various activities/events
- p. Proper entry in web-system as guided by **PRAGTI EDUCATION AND WELFARE SOCIETY** specially in following areas
  1. Students' Information System (SIS)
  2. Attendance
  3. Marks
  4. Study material distribution record
  5. Drop out

**F. Staff pattern for Training Centre (Aadhaar Card Mandatory)**

1. Receptionist/ Front Office Coordinator
2. Placement Coordinator
3. Counselor
4. Administration Officer
5. MIS Coordinator (management information system)
6. Mobiliser
7. SPOC (Single Person of Contact) Cont.
8. Faculty
9. IT Coordinator
10. Noodal Officer

**G. Equipment Details**

Equipment Name	Minimum number of Equipment required (per batch of 30 trainees)	Minimum number of Equipment required (per batch of 25 trainees)	Minimum number of Equipment required (per batch of 20 trainees)	Unit Type	Is this a mandatory Equipment to be available at the Training Center (Yes/No)
Solar Photovoltaic Power Plant	1			kilowatt	Yes

Solar Photovoltaic Inverter	1			kilowatt	Yes
Battery	2			Amper-hours	Yes
Clampmeter	1			pieces	Yes
Multimeter	1			pieces	Yes
Earth Tester	1			pieces	Yes
Spirit Level / Water Level	1			pieces	Yes
Pyranometer	1			pieces	Yes
Drill Machine	1			pieces	Yes
Spanner	2			pieces	Yes
Pliers	2			pieces	Yes
Screwdriver	1			pieces	Yes
Torque Wrench	1			pieces	Yes
Wire Stripper	1			pieces	Yes
Measuring Tape	1			pieces	Yes
Line Dori	1			pieces	Yes
Vernier Calliper	1			pieces	Yes

Plumb bob	1			pieces	Yes
Safety Helmet	5			pieces	Yes
Safety Hand-gloves	5			pieces	Yes
Safety Goggles	5			pieces	Yes
Safety Harness	5			pieces	Yes
Reflective Jacket	5			pieces	Yes
Solar Photovoltaic Power Plant	1			kilowatt	Yes
Solar Photovoltaic Inverter	1			kilowatt	Yes
Battery	2			Amper-hours	Yes
Clampmeter	1			pieces	Yes
Multimeter	1			pieces	Yes
Earth Tester	1			pieces	Yes
Spirit Level / Water Level	1			pieces	Yes
Pyranometer	1			pieces	Yes
Drill Machine	1			pieces	Yes
Spanner	2			pieces	Yes

Pliers	2			pieces	Yes
Screwdriver	1			pieces	Yes
Torque Wrench	1			pieces	Yes
Wire Stripper	1			pieces	Yes
Measuring Tape	1			pieces	Yes
Line Dori	1			pieces	Yes
Vernier Calliper	1			pieces	Yes
Plumb bob	1			pieces	Yes
Safety Helmet	5			pieces	Yes
Safety Hand-gloves	5			pieces	Yes
Safety Goggles	5			pieces	Yes
Safety Harness	5			pieces	Yes
Reflective Jacket	5			pieces	Yes
Solar Photovoltaic Power Plant	1			kilowatt	Yes
Solar Photovoltaic Inverter	1			kilowatt	Yes
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Clampmeter	1			pieces	Yes
Multimeter	1			pieces	Yes
Earth Tester	1			pieces	Yes
Spirit Level / Water Level	1			pieces	Yes
Pyranometer	1			pieces	Yes
Drill Machine	1			pieces	Yes
Spanner	2			pieces	Yes
Pliers	2			pieces	Yes
Screwdriver	1			pieces	Yes
Torque Wrench	1			pieces	Yes
Wire Stripper	1			pieces	Yes
Measuring Tape	1			pieces	Yes
Line Dori	1			pieces	Yes
Vernier Calliper	1			pieces	Yes
Plumb bob	1			pieces	Yes
Safety Helmet	5			pieces	Yes

Safety Hand-gloves	5			pieces	Yes
Safety Goggles	5			pieces	Yes
Safety Harness	5			pieces	Yes
Reflective Jacket	5			pieces	Yes

**PRAGTI EDUCATION AND WELFARE SOCIETY**

(First Party)

By its Authorized Signatory

.....  
(Second Party)  
By its Authorized Signatory

**MUKHTIAR SINGH**

**(PRESIDENT)**

Date:...th ,2018Date:...th ,2018

**In presence of the following Witnesses**

- 1.
- 2.

.....  
( )

**In presence of the following Witnesses**

- 1.
- 2.